

SAJJAD ZAHOOR AHMAD

FACILITIES & PROJECT MANAGER | PMP® | ELECTRICAL & MEP OPERATIONS

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PROFESSIONAL PROFILE

PMP®-certified Facilities & Project Manager with 13+ years of experience delivering hard FM, MEP maintenance, electrical engineering, and facility-improvement projects in the UAE and Pakistan. Experienced in multi-site operations, maintenance contracts, SLAs, CAFM/CMMS implementation, BMS optimization, budgeting, technical proposals, and vendor management. Trusted to coordinate multidisciplinary teams and subcontractors for government, healthcare, education, energy, and industrial clients while maintaining quality, safety, compliance, and service continuity.

CORE EXPERTISE

Hard Facilities Management • Project Planning & Delivery • MEP Operations & Maintenance • Electrical Engineering • HVAC / VRF / BMS • Fire & Life Safety / ELV • CAFM / CMMS & Asset Data • PPM & Corrective Maintenance • Contracts / SLA / AMC / CMC • Budgeting & Cost Estimation • RFQ / RFP / RFI / Submittals • Vendor & Subcontractor Management • MSRA / Lifting Plans / HSE • Client & Stakeholder Management • AutoCAD / DIALux

PROFESSIONAL EXPERIENCE

Facilities & Project Manager | ELENCO EMIRATES GROUP | Abu Dhabi, UAE | May 2021 – Present

- Deliver facilities-management, maintenance, and MEP projects for clients including ADNOC Distribution, SLB/Schlumberger, UAE University, the Ministry of Interior, and Civil Defence.
- Lead multidisciplinary teams and subcontractors across electrical, HVAC/VRF, BMS, ELV, fire and life-safety, plumbing, drainage, and associated civil works.
- Delivered the construction and integration of a new hangar facility at SLB/Schlumberger Technologies in ICAD, coordinating new electrical, fire-protection, HVAC, pneumatic-air, plumbing, and drainage services with existing utilities.
- Implemented a CAFM platform and structured asset database to improve work-order control, asset visibility, and preventive-maintenance planning.
- Administer maintenance contracts, SLAs, SOP compliance, service-quality requirements, client reporting, and site HSE obligations.
- Prepare site assessments, estimates, RFIs, RFQs, RFP responses, technical submittals, method statements, risk assessments, lifting plans, and execution schedules.
- Coordinate corrective actions and BMS optimization for electrical and HVAC assets to strengthen reliability and operating performance.

Facilities Engineer | AL MARIAH UNITED GROUP | Al Ain / Abu Dhabi, UAE | Jun 2017 – May 2021

- Supported electrical engineering and facility operations across SEHA clinics in the Eastern Region, coordinating the electrical team and cross-functional stakeholders.
- Planned preventive-maintenance programs for LV panels, earthing and lightning protection, generators, UPS/CBS, CCTV, PAVA, nurse-call, water controls, HVAC controls, fire alarm, and minor civil works.
- Supervised vendors and contractors across daily operations, renovations, AMC/CMC scopes, and continuous site improvements.
- Reviewed drawings, specifications, and technical submittals; conducted inspections, closed snags, verified invoices, and supported accurate financial submissions.
- Contributed to energy-conservation initiatives and supported successful JCI re-accreditation activities for Ambulatory Healthcare Services.

PROFESSIONAL EXPERIENCE — CONTINUED

Facilities / Electrical Engineer | SILVER TREASURE GENERAL CONTRACTING | Abu Dhabi, UAE | Apr 2013 – Jun 2017

- Designed electrical services, load schedules, lighting layouts, distribution panels, capacitor banks, and cable sizing in line with local authority requirements.
- Prepared AutoCAD drawings, authority submissions, product-compliance documents, shop drawings, and as-built records.
- Coordinated installation, testing, and commissioning of circuits, distribution boards, RCDs, insulation, continuity, loop impedance, telephone, and data systems.
- Managed engineering work from design through delivery while monitoring scope, schedule, quality, and client requirements.

NOC Executive | HI-TECH NETWORKS PVT LTD. | Islamabad, Pakistan | Apr 2012 – Apr 2013

- Monitored network alarms, KPIs, outages, and trouble tickets; coordinated Level 1–3 escalations and follow-up through closure.
- Investigated service degradation, prepared root-cause analyses for major outages, and supported BSS teams using NetAct and related monitoring tools.

EDUCATION & CREDENTIALS

- Bachelor of Electrical Engineering — University of Gujrat, Pakistan, 2011
- Higher Secondary School Certificate — BISE Gujranwala, Pakistan, 2007
- Project Management Professional (PMP)® — Project Management Institute | Issued Jan 2025 | Valid through Jan 2028
- Verified International Academic Qualifications — World Education Services | Issued Nov 2023
- Abu Dhabi Municipality Engineer Registration — Certificate 12853 | Issued Mar 2022 (renewal status to be confirmed)
- ADDC Conformity Approval — Certificate QAD2020:27709.01-PSAENG | Issued Nov 2020 (renewal status to be confirmed)

ADDITIONAL INFORMATION

Technical tools: CAFM / CMMS | BMS | SAP Ariba | Citrix Workspace (WMS) | AutoCAD | DIALux

Languages: Urdu (Native) | English (Full professional proficiency) | Arabic (Basic)

Professional affiliation: Pakistan Engineering Council — Member since Oct 2011

Recognition: Appreciation Certificate — Ambulatory Healthcare Services, Abu Dhabi (Oct 2018), for contributing to successful Joint Commission International re-accreditation.